



BOARD OF DIRECTORS MEETING

Monday, May 11, 2020 | 5:30 – 7 pm

Zoom Virtual Meeting

OSHP Mission: To promote the professional development of pharmacists and the advancement of pharmacy practice in Oregon through education, collaboration, and advocacy.

OSHP Vision: Oregon will be a model of excellence for the practice of health system pharmacy.

Attending:

<input checked="" type="checkbox"/> Katie Norton	<input checked="" type="checkbox"/> Andrew Gibler	<input type="checkbox"/> Rebecca Britton	<input checked="" type="checkbox"/> Fawzy Elbarbry
<input checked="" type="checkbox"/> Katie Yabut	<input checked="" type="checkbox"/> Junior Lyman	<input checked="" type="checkbox"/> Kris Marcus	<input checked="" type="checkbox"/> Angie Christianson
<input checked="" type="checkbox"/> Jason Nguyen	<input checked="" type="checkbox"/> Deanna Moretz	<input checked="" type="checkbox"/> Emily Gray	<input type="checkbox"/> Katie Steele
<input type="checkbox"/> Eric Schnebly	<input checked="" type="checkbox"/> Mike Millard	<input checked="" type="checkbox"/> Doug Meyer	<input checked="" type="checkbox"/> Tiffanie Pye
<input checked="" type="checkbox"/> Stacey Barrett (staff)	<input checked="" type="checkbox"/> Liz Bentley	<input checked="" type="checkbox"/> Long Trinh	<input type="checkbox"/> Ryan Gibbard
<input checked="" type="checkbox"/> Heidi Chinwuba	<input type="checkbox"/> Brandon Allen	<input type="checkbox"/> Kylee Kastelic	<input type="checkbox"/> Ben Vermillion
<input checked="" type="checkbox"/> Erin Wu	<input checked="" type="checkbox"/> Rachel Seitz	<input checked="" type="checkbox"/> Abby Frye	<input checked="" type="checkbox"/> Louis Becton
<input checked="" type="checkbox"/> Ruthie Nguyen	<input checked="" type="checkbox"/> Jason Nguyen	<input checked="" type="checkbox"/> Victoria Wallace	<input checked="" type="checkbox"/> Kristy Butler
<input checked="" type="checkbox"/> Lexi Ismail	<input checked="" type="checkbox"/> Michael Lanning	<input checked="" type="checkbox"/> Lam Nguyen	<input checked="" type="checkbox"/> Megan Herink

Agenda Item	Discussion / Notes
<p>Call Meeting to Order</p> <ul style="list-style-type: none"> Determine Quorum (Gibler) Introductions (All) Appointment of Secretary Position for 2020-2021 (Gibler) Welcome Incoming Board Members (Gibler) ASHP Induction (Butler) 	<p>Meeting called to order by President Gibler at 5:30 pm.</p> <p>Quorum met.</p> <p>Introduced guests.</p> <p>Motion carried to appoint Abby Frye to Secretary position for 2020-21.</p> <p>Kristy joined to help induct the new board members for OSHP (see new updated list on board site for list of names) – new board members inducted.</p>
<p>Consent Agenda (Gibler)</p> <p><i>Consent Agenda Items listed under the consent agenda are considered routine matters and will be approved by a single motion of the OSHP Board without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.</i></p> <ul style="list-style-type: none"> Approval of March 9, 2020 Board Minutes New Member Applications Member Counts Council/Committee Reports 	<p>Approved: Consent agenda items approved as presented.</p>
<p>Review of Action Items (Bentley)</p>	<ul style="list-style-type: none"> Review OSHP webpage: Ryan will look into updating the OSHP history with a student. Working on getting into storage unit (on Update campus) – prearrange from 8-5. Research ASHP media/marketing materials: Stacey to follow up. On

	<p>backburner when moved to new website.</p> <ul style="list-style-type: none"> • Drug shortages resource: Rachel will follow up again – idea was to create a contact list for local information. <p>All are on backburner and stay on action items list.</p>
<p>Financials</p> <ul style="list-style-type: none"> • April 2020 Month End Financials (Yabut) 	<ul style="list-style-type: none"> • Financials look similar to last year with the exception on the seminar revenue; will be discussed later in the agenda. • See materials for more info. • Financials approved.
<p>OSPA Liaison Update (Pye)</p>	<p>Have postponed some events; have posted the executive director position for the 3rd time; will likely post for about a month and then review candidates; will make an informed decision from there to consider an October event or plan for a virtual annual convention.</p>
<p>FDA - Status of Medications (Gibler)</p>	<p>FDA would like some information on drugs being looked at for treatment of COVID and shortages impacting health systems; from across the state of Oregon; 3-4 contacts across the state; e.g., Ruthie to help from Southern OR; someone from central OR (maybe Rachael); Salem area (TBD); and/or one from Portland. Lam said he would be happy to be a contact for the Portland area. Angie Christianson said she could be a contact from Peace Health in Springfield.</p>
<p>NW Residency Conference (Britton/Marcus)</p>	<p>May 30th will have NW residency conference virtually; in crunch week this week getting program schedule and materials together; Doug Meyer will be speaking; outside national speaker will be leading a Socratic discussion on how to engage learners; attendees will be able to attend separate Zoom links to participate in the separate tracks. Registration is open - \$30. Will likely be 4-6 hours depending on how many tracks run simultaneously. Most will be updated soon including the agenda. Registration not too much lower than in past years because people are happy to have the option.</p>
<p>OSHP Bylaws (Barrett)</p>	<p>Stacey reviewed recommendations on bylaws – full document with comments is included in the meeting materials. Was some discussion around removal of board members. Reviewers suggested that the board size was quite large at 17 – Stacey recommended we not change board size since it functions well. Also did not feel a change was needed for the board member at-large positions. Next step would be for the board to discuss to move forward and approve with recs from ASHP.</p> <p>Motion made to approve changes reflected in the document as edited during the meeting. Motion carried.</p> <p>Motion made to move specific recommendations as outlined in the document to be moved into policy. Motion carried.</p>
<p>Council Items</p> <ul style="list-style-type: none"> • Fall Seminar Update (Gibbard) 	<p>EAC has decided to move ahead with planning (see minutes from April EAC meeting included in the meeting materials) – shortened seminar held from 1 – 5:30 pm on or around Nov 7th; if in-person will follow with an industry networking reception; idea is to provide essential CE elements (law, safety) as well as a general topic of broad interest. Working on contingency planning in case of needed changes. Tentative and subject to change. If went to fully online would likely reduce rates. Continue to have student, tech, and pharmacist track; plan to</p>

	<p>move away from acute / ambulatory care separate tracks to keep costs down and reach as broad an audience as possible.</p> <p>Scholarship review: will be notifying winners ASAP; will formally honor at some later date; 10 scholarships; 27 applicants and all very competitive.</p>
<p>Member COVID-19 Impact Survey (All)</p>	<p>Membership survey results are all available in online meeting materials. Wanted to get a pulse on how people would respond to live events vs. virtual. Most said employers did not have a date when they could return to meetings. A large percentage would feel comfortable attending seminars as allowed. Also seemed ok with webinars. Majority of people do not anticipate financial constraints that would prohibit them from renewing their memberships. Stacey strongly suggested that we not have an in-person meeting in September due to likelihood that large events would not be permissible in the state of OR. Significant impact on financials for when we don't have seminar. Andrew – we are ok financially because we have a good rainy-day fund and the rainy day is here.</p>
<p>Online/Virtual Seminar (Gibler)</p>	<p>How do we demonstrate our value to our members? Our members find a lot of value in our seminars.</p> <p>Ryan - Things that are important are residency showcase – could be done separately. CE – we wanted to do something for our industry partners. Everything is one the table for EAC – would like to take some ideas back to the group this week. Jason – value for students would be residency applications – may have had 1-2 blocks canceled by now; guidance or resources would be helpful. Deanna – Annual Seminar is also a source of scholarships; we might want to come up with an alternative plan. Practice interview sessions via Zoom might be helpful for students. Fawzy – will need to do more beyond CE. Mike – membership will be relying on us for unmet needs. Liz – consider providing training for an evolving job market that will give pharmacists/techs/students additional skills. Heidi – have people pay a monthly fee for a block of CE they can do as they go (e.g., CE package).</p> <p>Stacey - We bring in \$85K from industry for the 2 events each year; we need to consider industry impact; Abby – we should reach out to industry to see what adds value to them. Andrew has heard from AbbVie that they are interested in those opportunities – working within confines to make something happen. Brainstorming is critical to putting something together. Stacey went to a virtual conference for her profession and it was very well run (live). Was also recorded. There was a social component – break for lunch; hello over coffee. Could see the presenters live and everyone else was chat only. Stacey also solicited info from the company that ran the meeting, which she will share when provided.</p> <p>Mike suggested that industry may have ideas about how they could be involved; could ask industry to provide short ads to intersperse amongst the content. Andrew reinforced that ACPE-accredited CE is important so need to balance how industry markets their products to ensure compliance with ACPE. Stacey has an email / survey ready to send out to industry partners to get their input. Mike – consider having some board members meet with industry partners in a virtual IRC. Deanna suggested having committee representation. Will explore further. Junior – we need to figure out how do move to virtual and do it well; make track A virtual and track B the onsite. Vicki reminded us that several of us have out-of-</p>

	state licenses which may require a live CE component. Andrew suggested that a group meet to start planning this summer – merge the 2 seminar planning groups.
OSHP Board Retreat (Wallace)	Consider an in-person option with social distancing. Would depend on people's comfort levels; if anyone has suggestions, send to Vicky. Junior – suggested we could have 2 rooms to separate participants. If in-person have to make sure that people use masks and social distance. Will look at some different dates – could get at Providence or somewhere similar if local businesses are not an option. Deanna – think about meeting at a park to help with social distancing.
Additional Business (All)	Stacey – Zoom account; do we want to get an account? \$149/yr for a basic account. Trying to be cautious with cash flow. Cloud Surf might be another option to consider – Stacey will provide pricing and features info. For now, can use Update Management Zoom account as put together options.
Adjourn (Gibler)	Meeting adjourned at 7:10 pm.

Action Items	Details
Review OSHP webpage	Ryan will look into updating the OSHP history with a student. Working on getting into storage unit (on Update campus) – prearrange from 8-5.
Research ASHP media/marketing materials	Stacey to follow up. On backburner when moved to new website.
Drug shortages resource	Rachel will follow up again – idea was to create a contact list for local information.
Board of Directors retreat	Send any suggestions to Vicky ASAP.

Next Meeting: Board of Directors Retreat – date and location TBD