

# OSHP 2019-2020 Proposed Bylaws Amendments Summary

## CHAPTER 1

### ARTICLE II. MEMBERSHIP

The membership of OSHP shall consist of ~~active, associate, and honorary members~~ Pharmacist, Technician, Supporting Associate, Honorary and Student Members as provided in the Bylaws.

### ARTICLE III. OFFICERS

The officers of OSHP shall be a President, ~~an~~ Immediate Past President, ~~a~~ President-Elect, ~~a~~ Secretary, and ~~a~~ Treasurer. The officers shall serve as the members of the OSHP Executive Committee. The President-Elect shall be elected annually for a term of one (1) year and shall ascend successively to the office of President and Immediate Past President, serving one (1) year in each position. The Secretary and the Treasurer shall be elected on alternate years for a two (2)-year term of office.

### ARTICLE IV. BOARD OF DIRECTORS

There shall be a Board of Directors of OSHP consisting of Officers, two (2) Board Members-at-Large, Chapter Chairpersons, Chapter Chairpersons-Elect, Council Chairs, and Student Chapter ~~Presidents Liaisons, and Technician Chapter President~~, as provided in the Bylaws.

### ARTICLE V. AMENDMENTS

Every proposition to alter or amend this Constitution shall have been submitted in writing by ~~three (3) active members or by the Organizational Affairs Council to~~ the Board of Directors and disseminated to the membership. The proposed amendment shall then be submitted to ASHP for review and approval. Approval or disapproval of any amendment to the Constitution of OSHP shall be submitted to the entire Active Membership for a vote by ballot. A majority of the votes cast is required for approval. Minor grammatical changes that do not alter content or intent of the Bylaws do not require a vote of the membership.

# OSHP Bylaws

## CHAPTER ONE. MEMBERSHIP

### ~~ARTICLE I. Members~~

~~The membership of OSHP shall consist of individuals who support its objectives.~~

#### ~~A. Active Members~~

~~Active Members shall be licensed pharmacists with a board of pharmacy, or retired pharmacists who actively support the objectives of OSHP. The privileges of Active Members shall include, but are not limited to: voting on all matters submitted to them; holding elective or appointed positions after meeting all other qualifications.~~

#### ~~B. Associate Members~~

~~Associate membership shall consist of technician members, student members, and supporting members. Associate Members shall receive publications and general communications of OSHP, may attend meetings, and may be granted the privilege of the floor, but shall not be entitled to vote or hold elected office, except as otherwise provided in these Bylaws.~~

- ~~1. Supporting Members may be individuals, other than health system pharmacists, who by their work in the health services, the teaching of prospective health system pharmacists or pharmacy technicians, or otherwise contributing to health system pharmacy, make themselves eligible for membership.~~
- ~~2. Student Members must be enrolled in graduate or undergraduate programs in accredited colleges or schools of pharmacy.~~
- ~~3. Technician Members shall be licensed, registered, and/or certified pharmacy technicians with a board of pharmacy. These members should follow the Technician Chapter bylaws. Members in this category shall have the same privileges of Active Members, except pharmacy technician members may only vote in general elections for officers and other Board members and technician-related matters as determined by the Board of Directors. Further, technicians shall be able to hold only technician offices.~~

#### ~~C. Honorary Members~~

~~Nominations for honorary membership must be submitted by at least two (2) other active members of OSHP, and must be approved by unanimous vote of the Board of Directors.~~

## ARTICLE I. Members

The membership of OSHP shall consist of individuals who support its objectives.

### A. Pharmacist Members

Pharmacist Members shall be licensed pharmacists with a board of pharmacy, or retired pharmacists who actively support the objectives of OSHP. The privileges of Pharmacist Members shall include, but are not limited to, voting on all matters submitted to them and holding elective or appointed positions after meeting all other qualifications.

### B. Technician Members

Technician Members shall be licensed, registered, and/or certified pharmacy technicians with a board of pharmacy. –These members should follow the Technician Chapter bylaws. Members in this category shall have the same privileges of PharmacistActive Members, except pharmacy technician members may only vote in general elections for officers and other Board members and technician-related matters as determined by the Board of Directors. Further, technicians shall be able to hold only technician offices.

### C. Supporting Members

Supporting Members may be individuals, other than health-system pharmacists, who, by their work in the health care industry~~services~~, the teaching of prospective health-system pharmacists or pharmacy technicians, or otherwise contributing to health-system pharmacy, make themselves eligible for membership. –Supporting Members shall receive publications and general communications of OSHP, may attend meetings, and may be granted the privilege of the floor, but shall not be entitled to vote or hold elected office, except as otherwise provided in these Bylaws.

### D. Student Members

Student Members must be enrolled in graduate or undergraduate programs in accredited colleges or schools of pharmacy. Student Members shall receive publications and general communications of OSHP, may attend meetings, and may be granted the privilege of the floor, but shall not be entitled to vote or hold elected office, except as otherwise provided in these Bylaws.

### E. Honorary Members

Nominations for honorary membership must be submitted by at least two (2) other active members of OSHP, and must be approved by unanimous vote of the Board of Directors. Honorary Members shall receive publications and general communications of OSHP, may attend meetings, and may be granted the privilege of the floor, but shall not be entitled to vote or hold elected office, except as otherwise provided in these Bylaws.

~~ARTICLE II. Area Chapter Affiliation~~

~~Each Active and Associate Member shall be assigned membership in the local chapter geographically closest to the member's residence or place of practice or, if the member so requests, another chapter of their choice.~~

**CHAPTER TWO. OFFICERS**

**ARTICLE II. Nomination**

The President shall annually establish a Nominations Committee that will solicit nominations of ~~Active Mm~~embers who live or work in Oregon from the floor of a chapter meeting or by mail or electronic communications. The Senior Board Member at Large shall serve as the chair of the committee.

The Nominations Committee shall present candidates for the office of President-Elect to the membership. Candidates for the office of President-Elect must be current active members of OSHP and ASHP, with at least a 1 year history of service to or on either the board of OSHP, a similar state health-system pharmacy affiliate outside of Oregon, or ASHP. Every other year, the Committee on Nominations shall present candidates for Secretary (even years), or candidates for Treasurer (odd years), of OSHP. Prior to reporting the name of any candidate, the Committee shall confirm that the candidate is eligible and willing to serve.

**ARTICLE III. Election**

Within sixty (60) days after their nomination, the Nominations Committee shall submit, to every ~~Active Voting Mm~~ember of OSHP, the names of the candidates, together with a brief review of their professional background. The member shall indicate on the ballot the member's choice of candidates for the offices to be filled and return it within twenty (20) days of the date listed on the ballot. Election shall be by mail or electronic ballots as allowed by Oregon law.

**ARTICLE IV. Ballots**

Ballots may be distributed to the voting membership either electronically or, if by paper, ~~and it will be~~ distributed to the location or address on file with the organization at the time. The winner of any election will be the individual who receives the majority of votes cast.

**ARTICLE V. Terms of Officers**

Terms of office for the President, Immediate Past President and President-Elect are one (1) year. Terms of office for the Secretary and Treasurer are two (2) years. Officers shall take office on June 1 following the election. They may not serve more than two (2) consecutive terms in the same position.

**ARTICLE VI. Duties of Officers**

**D. Treasurer**

The Treasurer shall invest and disburse funds at the direction of the Board of Directors. The Treasurer shall serve as custodian of OSHP funds. The Treasurer shall be a member of the Executive Committee and Board of Directors. ~~The Treasurer shall present periodic statements on the financial condition of the organization, and present a report and financial statement at the Annual Meeting.~~The Treasurer shall be elected on odd years.

**E. Secretary**

The Secretary shall be a member of the Executive Committee and Board of Directors and shall serve as Secretary of both. The Secretary shall record and maintain minutes of meetings of the Board of Directors, Executive Committee, and other meetings when directed by the President. ~~The Secretary shall conduct OSHP's correspondence as directed by the President.~~ The Secretary shall be elected on even number years.

**CHAPTER THREE. BOARD MEMBERS AT LARGE**

**ARTICLE I. Composition**

There shall be two (2) elected Board Members-at-Large.

A. Senior Board Member-at-Large.

~~A.B. Junior Board Member-at-Large.~~

**ARTICLE III. Term**

Board Members-at-Large shall serve for a term of two (2) years beginning June 1 following the election. The Junior Board Member-at-Large shall be elected annually for a term of one (1) year and shall ascend successively to the office of Senior Board Member-at-Large, serving one (1) year in each position. They may not serve more than two (2) consecutive terms. ~~One (1) shall be elected each year to serve a two (2) year term. The Junior Board Member at Large shall be elected annually for a term of one (1) year and shall ascend successively to the office of Senior Board Member at Large, serving one (1) year in each position.~~

**ARTICLE IV. Duties**

Board Members-at-Large shall serve as members of the Board of Directors of OSHP.

~~Junior Board Member-at-Large shall be responsible for creation of slate of candidates of ASHP delegates and Senior Board Member at Large shall be responsible for creation of slate of candidates for the election of all elected board member positions.~~

~~The award nomination and selection process will be the responsibility of the Junior and Senior Board Members at Large.~~

**CHAPTER FOUR. BOARD OF DIRECTORS**

**ARTICLE I. Composition**

The Board of Directors shall consist of 17 voting members:

1. President
2. President-Elect
3. Immediate Past President
4. Secretary
5. Treasurer
6. Junior Board Member-at-Large
7. Senior Board Member-at-Large
8. Northern Chapter Chairperson
9. Southern Chapter Chairperson

10. Northern Chapter Chairperson-Elect
11. Southern Chapter Chairperson-Elect
12. Educational Affairs Council Chair (EAC)
13. Membership Council Chair (MC)
14. Professional Relations Council Chair (PRC)
15. Oregon State College of Pharmacy ~~Student~~Student Liasion~~Liaison~~ ~~Chapter President~~
16. Pacific University School of Pharmacy Student ~~Liaison~~Liaison ~~Chapter President~~
17. Technician Council Chair ~~Chapter President~~

## ARTICLE IV. Meetings

### B. Meeting Frequency

The Board of Directors shall meet at least quarterly. In addition, it shall meet at the call of the President Chairperson, or upon application, in writing, of any three (3) Members of the Board.

## CHAPTER FIVE. SOCIETY COUNCILS

### ARTICLE I. Function

In working toward the achievement ~~of goals~~ of OSHP goals, the Board shall establish councils that function in an advisory capacity developing and implementing programs and policies authorized by the Board of Directors in the major areas of interest to which they are assigned.

### ARTICLE V. Responsibilities

#### B. OSHP Responsibilities (in relation to Area Chapters):

1. Representation of all health-system ~~pharmacists-professionals~~ in Oregon through OSHP councils and committees.

### ~~ARTICLE VI. Reports~~

~~Minutes of Area Chapter proceedings shall be sent to the Secretary of OSHP within ten (10) days.~~

## CHAPTER SEVEN. Affiliation with other Organizations

### ARTICLE I. American Society of Health-System Pharmacists

OSHP shall be affiliated with the American Society of Health-System Pharmacists (ASHP). The Board of Directors shall coordinate the nomination and election of delegates and alternates to the ASHP House of Delegates.

### ~~CHAPTER EIGHT. Affiliated Chapters~~

~~Affiliated chapters shall include the Technician Chapter and the Student Chapters. The Constitution and Bylaws of affiliated chapters shall be approved by the Board of Directors.~~

### CHAPTER ~~NINE~~EIGHT. Annual Meeting

OSHP shall hold an annual statewide business meeting.

**CHAPTER ~~TENNINE~~. Liquidation**

In the event of the liquidation and dissolution of OSHP, properties, funds or monies, securities or other assets remaining in the treasury of, or to the account of, or otherwise belonging to, OSHP shall be disposed of as follows:

**CHAPTER ~~ELEVENTEN~~. Fiscal Year**

The fiscal year for OSHP shall start on January 1 and end on December 31 of the same year.

**CHAPTER ~~TWELVEELEVEN~~. Parliamentary Procedure**

Robert's Rules of Order, latest revised edition, shall prevail at all meetings of OSHP except where contrary to this Constitution and Bylaws or any standing rule.

**CHAPTER ~~THIRTEENTWELVE~~. Indemnification**

Indemnification will be provided as described in the Articles of Incorporation.

**CHAPTER ~~FOURTEENTHIRTEEN~~. Severability**

If any provision of these Bylaws should, for any reason, be held to be invalid, the validity of any other provision is not hereby affected.

**CHAPTER ~~FIFTEENFOURTEEN~~. Amendments**

Every proposition to alter or amend these Bylaws shall be submitted in writing by three (3) active members or by the Organizational Affairs Council to the Board of Directors and disseminated to the membership. The proposed amendment shall then be submitted to ASHP for review and approval. Approval or disapproval of any proposed amendment to the Bylaws of OSHP shall be voted upon by ballot. A majority of the votes cast is required for approval. Minor grammatical changes that do not alter content or intent of the Bylaws do not require a vote of the membership.

**Constitution and Bylaws 2015/2016 Revision:**

Approved by OSHP Board for ASHP Review: 5/11/2015

Reviewed with comments by ASHP: 8/4/2015

Approved by OSHP Board for Membership Vote : 5/31/2016

Approved by OSHP Membership: 6/13/2016