



BOARD OF DIRECTORS MEETING/RETREAT

Saturday, June 15 | 8:00am – 3:00pm

McMenamins Edgefield – Barley Room – 2126 SW Halsey St, Troutdale, OR 97060

OSHP Mission: To promote the professional development of pharmacists and the advancement of pharmacy practice in Oregon through education, collaboration, and advocacy.

OSHP Vision: Oregon will be a model of excellence for the practice of health system pharmacy.

Attending:

<input checked="" type="checkbox"/> Katie Norton	<input checked="" type="checkbox"/> Andrew Gibler	<input type="checkbox"/> Rebecca Britton	<input checked="" type="checkbox"/> Fawzy Elbarbry
<input checked="" type="checkbox"/> Katie Yabut	<input checked="" type="checkbox"/> Junior Lyman	<input checked="" type="checkbox"/> Kris Marcus	<input checked="" type="checkbox"/> Angie Christianson
<input checked="" type="checkbox"/> Jason Nguyen	<input checked="" type="checkbox"/> Deanna Moretz	<input checked="" type="checkbox"/> Emily Gray	<input type="checkbox"/> Katie Steele
<input checked="" type="checkbox"/> Eric Schnebly	<input checked="" type="checkbox"/> Mike Millard	<input type="checkbox"/> Doug Meyer	<input type="checkbox"/> Amy Valdez
<input checked="" type="checkbox"/> Stacey Barrett (staff)	<input type="checkbox"/> Liz Bentley	<input checked="" type="checkbox"/> Edward Saito	<input type="checkbox"/> Ryan Gibbard
<input checked="" type="checkbox"/> Heidi Chinwuba	<input type="checkbox"/> Brandon Allen	<input type="checkbox"/> Kylee Kastelic	<input type="checkbox"/>
<input checked="" type="checkbox"/> Erin Wu	<input checked="" type="checkbox"/> Rachel Seitz	<input checked="" type="checkbox"/> Abby Frye	<input type="checkbox"/>
<input checked="" type="checkbox"/> Ruthie Nguyen	<input checked="" type="checkbox"/> Jason Nguyen	<input type="checkbox"/> Victoria Wallace	<input type="checkbox"/>
<input type="checkbox"/> Long Trinh			

Agenda Item	Discussion / Notes
Call Meeting to Order, Introductions, and Determine a Quorum (Gibler)	Meeting called to order by President Gibler at 8:21am. Quorum met.
<p>Consent Agenda (Gibler) <i>Items listed under the consent agenda are considered routine matters and will be approved by a single motion of the OSHP Board without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.</i></p> <p>Consent Agenda <i>Items listed under the consent agenda are considered routine matters and will be approved by a single motion of the OSHP Board without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.</i></p> <ul style="list-style-type: none"> • Approval of May 13, 2019 Minutes • Review of Action Items • May 2019 Month End Financial Report • Corporate Resolution • Conflict of Interest Policy • Whistleblower Policy • Antitrust Statement • New Member Applications • Member Counts Review • Chapter(s) Meeting Minutes/Updates 	<p>Whistle Blower Policy, Antitrust Statement, and Conflict of Interest Policy were distributed to all members present.</p> <p>Approved: Consent agenda items approved as presented. The approved consent agenda included the following corporate resolution: OSHP’s resolution is that the following officers are authorized signers and authorized to make transactions on behalf of all of the association’s financial accounts: Andrew Gibler, President; Victoria Wallace, President Elect; and Katie Yabut, Treasurer; and Katie Norton, Immediate Past President.</p>

<ul style="list-style-type: none"> Council(s) Meeting Minutes/Updates 	
<p>ASHP House of Delegates (Gibler/Norton)</p>	<ul style="list-style-type: none"> Review of policies that were voted upon at ASHP. Eighteen (18) policies that went forth. Highlights: Suicide Awareness Policy – first policy ever made by all 5 councils. Pharmacy Technician Forum came forth with their first policy around drug testing. CBD generated a lot of discussion and did get a policy approved. OR has 3 delegates for ASHP. 2-year term and starts January 1. Idea/concept raised about moving to a 3-year term and developing orientation/handout for new delegates. Stacey needs to verify ASHP guidelines and what is allowed for House of Delegates. Approved: A motion was brought forth to have 2 alternate delegates and unanimously passed. Approved: A motion was brought forth to have the second alternate start January 1, 2020, and unanimously passed.
<p>Council and Chapter Goals for 2019-2020</p> <ul style="list-style-type: none"> Northern Chapter Southern Chapter Technician Chapter EAC AS Committee PRC LRAC Membership Council IRC Student Chapter 	<p>Andrew would like to have each council/committee complete SWOT and have at least 2 specific goals. Broke into subgroups to discuss.</p> <ul style="list-style-type: none"> Northern Chapter/Southern Chapter – Strengths: Relevant CE events; Weakness: attendance has been low at some events; Opportunities: potential cultural competency CE; engaging with student chapters more to promote attendance at events. Goals identified: 1) create position description for Chapter Chair and Chair Elect [for November meeting]; 2) Develop culturally competent CE for 2020; 3) Send out notifications for events 4-6 weeks in advance – ‘save the date’ at minimum. Discussion around could we resurrect Trivia Night – social aspect. Stacey/staff can help with submitting CE for BOP. Ideal timeline is 60 days in advance. Technician Chapter – deferred. EAC – deferred. AS Committee – Strengths: attendance, location, CE programming, strong resident/student participation. Weakness: Actively recruit and increase committee members that are pharmacists and potentially inpatient trained. Opportunities: Increase industry participation; revamping some of the non-CE events (e.g. entertainment). Threats – location (recommending to keep at Sunriver due to space constraints at Salishan); attendance at dinner event. Goals: 1) Recruit more active pharmacist members to the committee; 2) Relook at fundraising activities. Mike mentioned doing raffle events more year-round at some of the various chapter events. Deanna mentioned about having an organized network session to continue. PRC – Have opportunity to demonstrate value. Recognition is a good way to do this. More structure around member spotlights. Idea to have students conduct interviews of member spotlights and could create a video. Develop/utilize resources for member to sign up for circles/sections. Idea around a naloxone event. Idea to have more outreach to schools around profession of pharmacy. LRAC – Goals: Pharmacist and technician certification – LRAC would like to prepare white papers for Board approval. Idea proposed around a potential white paper on productivity (around 16 states have something in rule around this). Membership Council – Strengths: Active and engaged membership. Weakness: membership retention and difficult to put value in words. Opportunities: membership retention, professional marketing. Goals: 1) Pilot program to explore mentoring program (5 mentors/mentee pairs); 2) More outreach to Northern/Southern Chapters; 3) Membership drive –

	<p>September through May – with creative incentives.</p> <ul style="list-style-type: none"> • IRC – Looking at an afternoon panel session at Fall Seminar and have pharmacy leaders/participants present for 10 minutes on ‘hot topics’ and what the priorities are. Several industry people could not participate in previous event (i.e. paying \$\$ to participate). IRC will look for pharmacy participants. Andrew encouraged people to attend IRC meetings and exhibits at seminars. • Student Chapter – work to continue to find value for students and encouraging students to actively participate. Looking to have more communication about events to help eliminate duplication.
Re-review of Mission & Vision	Mission was last updated in 2016. No changes at this time.
Board Goals for 2019-2020	Idea around professional marketing and should/how we could utilize. Could see if ASHP has any resources that could be utilized.
Board Meeting Structure	Reduced meeting times from about 3 hours to 1.5 hours. Committee/Council reports are now part of consent agenda and all members are expected to read these. Materials for BOD meetings will be attached to calendar invites.
Adjourn/Social	Meeting adjourned at 2:36pm

Action Items	Details
3-year Term for Delegate	Stacey to research ASHP bylaws on what is allowed for terms with delegates through ASHP. Andrew to develop orientation/handout for future delegates.
Review Delegate Policy (September) and Travel/Reimbursement Policy (November)	Stacey/Andrew to follow-up.
Review OSHP webpage	All – Review your section/council/chapter webpage on OSHP website and ensure it is updated.
Identify Co-Chair for LRAC	Any potential candidates should be sent to Mike.
Research ASHP media/marketing materials	Stacey to follow-up.

Next Meeting: Monday, September 9, 2019