



## BOARD OF DIRECTORS MEETING

**Monday, September 9, 2019 | 5:30 – 8 pm**

OSHP/Update Management Office – 147 SE 102<sup>nd</sup> Avenue, Portland, OR 97216

**OSHP Mission:** To promote the professional development of pharmacists and the advancement of pharmacy practice in Oregon through education, collaboration, and advocacy.

**OSHP Vision:** Oregon will be a model of excellence for the practice of health system pharmacy.

**Attending:**

<input checked="" type="checkbox"/> Katie Norton	<input checked="" type="checkbox"/> Andrew Gibler	<input checked="" type="checkbox"/> Rebecca Britton (p)	<input checked="" type="checkbox"/> Fawzy Elbarbry
<input checked="" type="checkbox"/> Katie Yabut	<input checked="" type="checkbox"/> Junior Lyman	<input checked="" type="checkbox"/> Kris Marcus (p)	<input checked="" type="checkbox"/> Angie Christianson (p)
<input checked="" type="checkbox"/> Jason Nguyen	<input checked="" type="checkbox"/> Deanna Moretz	<input checked="" type="checkbox"/> Emily Gray	<input type="checkbox"/> Katie Steele
<input type="checkbox"/> Eric Schnebly	<input checked="" type="checkbox"/> Mike Millard (p)	<input type="checkbox"/> Doug Meyer	<input type="checkbox"/> Amy Valdez
<input checked="" type="checkbox"/> Stacey Barrett (staff)	<input checked="" type="checkbox"/> Liz Bentley	<input type="checkbox"/> Long Trinh	<input checked="" type="checkbox"/> Ryan Gibbard
<input checked="" type="checkbox"/> Heidi Chinwuba	<input type="checkbox"/> Brandon Allen	<input type="checkbox"/> Kylee Kastelic	<input checked="" type="checkbox"/> Ben Vermillion
<input checked="" type="checkbox"/> Erin Wu	<input checked="" type="checkbox"/> Rachel Seitz	<input checked="" type="checkbox"/> Abby Frye	<input checked="" type="checkbox"/> Jennifer Jordan (p)
<input checked="" type="checkbox"/> Ruthie Nguyen (p)	<input checked="" type="checkbox"/> Jason Nguyen	<input checked="" type="checkbox"/> Victoria Wallace	
p = phone			

Agenda Item	Discussion / Notes
<b>Call Meeting to Order, Introductions, and Determine a Quorum (Gibler)</b>	Meeting called to order by President Gibler at 5:31 pm. Quorum met. Group introductions.
<b>Consent Agenda (Giber)</b> <i>Items listed under the consent agenda are considered routine matters and will be approved by a single motion of the OSHP Board without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.</i> <ul style="list-style-type: none"> <li>Approval of June 15, 2019 Board Retreat Minutes</li> <li>Review of Action Items</li> <li>New Member Applications</li> <li>Member Counts</li> <li>Council/Committee Reports</li> </ul>	<b>Approved:</b> Consent agenda items approved as presented.  Follow-up to action items from June 2019 meeting: <ul style="list-style-type: none"> <li>OR has 3 delegates for ASHP. 2-year term and starts January 1. Idea/concept raised about moving to a 3-year term and developing orientation/handout for new delegates. Stacey verified there is no restriction on the length of the term or the number of delegates. Will have to be elections every year (even if not contested).</li> <li><b>Remaining action item:</b> set up meeting to review Delegate Policy.</li> <li><b>Remaining action item:</b> review Travel Policy in November.</li> <li>Most web updates have been made. Ryan mentioned updating OSHP history – will work with students to look through old documents.</li> <li><b>Remaining action item:</b> identify co-chair for LRAC.</li> <li><b>Remaining action item:</b> research ASHP media/marketing materials.</li> </ul>
<b>Financials (Yabut)</b> <ul style="list-style-type: none"> <li>August 2019 Month End Financials</li> <li>Call for Budget Proposals 2020</li> </ul>	<ul style="list-style-type: none"> <li>Membership on track; Annual Seminar just under budget and Fall is TBD; BOD expenses a little higher compared to 2018.</li> <li>Lobbyist expense is our 4<sup>th</sup> largest expense.</li> <li>Changing to First Republic Bank from Key Bank (this keeps banking for all Update clients consistent).</li> <li>Andrew requesting approval to cover ASHP expenses for Katie’s travel (through reimbursement). Motion made and approved.</li> <li>Motion made and carried to approve August 2019 financials.</li> </ul>

	<ul style="list-style-type: none"> <li>• Budget proposals due October 1st.</li> <li>• Those with a strategic plan are more likely to be approved for funding.</li> </ul>
<p><b>Council Action Items</b></p> <ul style="list-style-type: none"> <li>• Membership (Moretz / Gray) <ul style="list-style-type: none"> <li>o Lapsed Member Outreach</li> <li>o OSHP Section Networking Promotion</li> </ul> </li> <li>• Professional Relations (Seitz) <ul style="list-style-type: none"> <li>o OSHP Logo Revision Update</li> <li>o Statewide Drug Shortage Resource List</li> </ul> </li> <li>• LRAC (Millard / Gibler) <ul style="list-style-type: none"> <li>o OBOP Sterile Compounding Draft Rules</li> <li>o PDMP Rules/Diagnosis codes</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Membership Council:</b> will be taking a consistent approach to membership outreach for lapsed memberships (letter included in meeting materials). Offered discounts for new members at a networking event – gave out three (3) \$25 discount cards for next membership renewal. Board is aware, and any further distribution of discount cards will be brought to the board for approval.</li> <li>• <b>Professional Relations:</b> had first meeting of the year <ul style="list-style-type: none"> <li>o Figuring out plans for pharmacy week; will be institution-specific efforts; thinking of mailing out flyers to members in the future.</li> <li>o For the drug shortage resource contact list – ask is for the BOP to provide a monthly report of all the hospitals in the state, who the PIC is, physical address, and the phone number. Request is to post on the OSHP website so could be an available resource. Would be updated monthly. Also questioning whether should have to log in to OSHP site in order to access information. Motion made and approved for member-only access for shortages resource list, to include work contact information (not personal).</li> <li>o Trying to make more use of the circles – PRC will reach out to Stacey about that.</li> <li>o Working on planning a naloxone event (education) – a student at Pacific received a grant for \$1,000 to help with this.</li> <li>o OSHP logo revision update will be moved to November meeting.</li> <li>o <b>Action item:</b> PRC will work on writing something up to share that the drug shortage resource will be available.</li> <li>o <b>Action item:</b> let Rachael know if have interest in helping with the naloxone event.</li> </ul> </li> <li>• <b>LRAC:</b> did not receive any editing on the proposed testimony for compounding language; will meet with management circle on 9/11 for feedback. Statement now says that we support the rules and have questions on specific sections – 1. Registration and inspection – question is around whether JC or CMS approval is sufficient and what the process would be for OBP approval – OSHP request is to not require elements unrelated to patient safety; 2. Recordkeeping process for IV admixtures – clarification that parenthetical exemption applies to hospitals; 3. Clarification on “shared pharmacy service” – is it meant to prohibit multihospital systems from compounding (non-patient specific) for affiliated hospitals? Will there be an exceptions process? (i.e., would they be required to register as a 503b?) Motion made and approved for Mike to present the OSHP position on the compounding revisions to the OBP with any revisions that come out of the management circle meeting. <ul style="list-style-type: none"> <li>o FYI - PDMP will begin to collect diagnosis code for each controlled substance prescription and will add drugs to the list at the pleasure of the advisory commission and the PDMP clinical advisory panel. Exemption for inpatient and residential. Concern expressed that it’s not feasible, impractical, and won’t meet goals set out to accomplish. Meeting to talk about the BOP position on this. Plan is to speak against this proposal.</li> </ul> </li> </ul>
<p><b>Chapter Action Items (Lyman)</b></p>	<p>Junior asked the board if interested in paid CE programs (email regarding Horizon</p>

<ul style="list-style-type: none"> <li>• Northern Chapter <ul style="list-style-type: none"> <li>o Education Program by Horizon CME</li> </ul> </li> </ul>	<p>CME is included in the meeting materials); per Deanna we have always looked for speakers without a conflict of interest. They are advertising that they have presented for OSHP in the past – interest in knowing what events those were and if those were successful. Allergan also contacted Junior to know if we had any opportunities for sponsorship (they said CSHP had worked with them in the past). They can be an exhibitor. Mock interviews will be on 10/24/19, venue TBD (likely 6-8 pm, possibly at Pacific).</p> <p><b>Action item:</b> Stacey will follow up with Horizon CME to see if they have used us in the past and any more details available. Stacey will also follow up on whether Allergan wants to exhibit and/or sponsor our annual awards dinner.</p>
<p><b>OSHP Board Descriptions (Gibler)</b></p>	<p>Updated Northern / Southern Chapter Chair position descriptions. Will defer discussion to November.</p>
<p><b>Clinical Therapeutics, Research, and Education Foundation (Jordan)</b></p>	<p>Proposal: Clinical Therapeutics, Research and Education Foundation (C-TREF) would like to donate approximately \$30,000 to OSHP to encourage strong research in the area of pharmacy practice within the state of Oregon. (included in meeting materials) Stacey says is ok for them to donate funds if they stay within their legal responsibilities as a foundation. Jennifer will double check that the funding is an unrestricted educational grant. Ryan noted could be used as an endowed fund (e.g., \$1,000 dispersed per year) where amount regenerates as depleted. Stacey can look into what the options are. Jen Jordan suggested \$500 first-place and \$250 second- and third-place awards for posters but left it up to the annual seminar committee to finalize. The poster session would honor the names of Anna Fong and Stacy Fujisaki.</p> <p><b>Action item:</b> EAC will work on how to implement – bring back ideas to November meeting.</p>
<p><b>ASHP State Affiliate Presidential Officer Retreat (Gibler)</b></p>	<p>Andrew surveyed the group for any topics would like discussed with the other states. Fawzy brought up the topic of non-pharmacist members – e.g., faculty from schools of pharmacy. How do we engage them more? See what other states are doing around engagement. Junior would like to know how organizations are engaging with boards of pharmacy to move more quickly on innovations and technological advances. Send a note to Andrew or Victoria if have other ideas.</p>
<p><b>ASHP Residency Funding Call to Action (Gibler)</b></p>	<p>Plan is to write a letter from OSHP to CMS around having residents in multiple sites; there is a template letter; local programs undergoing audits have been cited for noncompliance because they do not meet the program requirements. Motion made and approved for Andrew to send a letter on behalf of OSHP.</p>
<p><b>FOSH (Barrett)</b></p>	<p>Currently no candidates; submit if someone you know is interested.</p>
<p><b>OSHP Bylaws &amp; Policies (Gibler)</b></p>	<p>Defer to November.</p>
<p><b>Additional Business (All)</b></p>	<p>Pacific and OSU student chapters are part of ASHP recognition status – there are specific criteria to be involved. Congratulations.</p> <p>Jason: Student chapters were talking about financial burden of attending OSHP meetings and the possibility of comp registrations for select student leaders.</p> <p>Rachael added perspective that this is a small fee and helps build professional</p>

	development. Will plan to discuss in November.  Kris – May 30 will be date for Northwestern Residency Conference. Stacey will work with Kris on planning.
<b>Adjourn</b>	Meeting adjourned at 8:01 pm.

<b>Action Items</b>	<b>Details</b>
<b>Review Delegate Policy (September) and Travel/Reimbursement Policy (November)</b>	Stacey/Andrew to follow-up – need meetings set up for both.
<b>Review OSHP webpage</b>	Ryan will look into updating the OSHP history – will take the lead with students.
<b>Identify Co-Chair for LRAC</b>	Any potential candidates should be sent to Mike.
<b>Research ASHP media/marketing materials</b>	Stacey to follow up.
<b>Drug shortages resource</b>	PRC will work on writing something up to share that the drug shortage resource will be available.
<b>Naloxone event</b>	Let Rachael know if have interest in helping with event.
<b>Working with external CE vendors and/or drug manufacturers</b>	Stacey will follow up with Horizon CME to see if they have used us in the past and any more details available. Stacey will also follow up on whether Allergan wants to exhibit and/or sponsor our annual awards dinner.
<b>Clinical Therapeutics, Research, and Education Foundation grant proposal</b>	Jennifer will check to make sure the grant is unrestricted; EAC will bring back a proposal for the grant funds to the November meeting.

**Next Meeting:** November 11, 2019 @ 5:30 pm