

# Membership Council Meeting Minutes

2/18/20

In attendance:

x	Emily Gray, Membership Council Co-Chair		Stacey Barrett OSHP staff
x	Deanna Moretz, Membership Council Co-Chair (minutes)		Victoria Wallace, OSHP president-elect
x	Edward Saito – Ambulatory Care Section Co-Leader	x	Savannah Correll – (P2 OSU student)
	Madeline Fry – Ambulatory Care Section Co- Leader		Teri Pham – (P1 OSU student)
x	Stacey Olstad- Inpatient Practitioners Section Chair		Jeff Lam- Committee Member
	Michelle Murray - Pharmacy Management Section Leader		
	Pranesh Narayanaswami- Informatics, Technology & Research Section Co-Leader		
x	Jake McFarland - Informatics, Technology & Research Section Co-Leader		
	Junior Lyman- Northern Chapter Chair		
	Long Trinh – Northern Chapter Chair -elect		
	Ruthie Nguyen– Southern Oregon Chapter-Elect		
x	Paige Ruffier -Pacific P1		
x	Rachel Proteau- OSU (P4- Membership coordinator for all OSU orgs)		
	Doug Meyer, Technician Chapter advisor		
	Brandon Nuzie – Technician Chapter President		
	Eric Schnebly - IRC		

1. **Section Updates:** Each section has money allocated for events. The Membership Committee has \$1500 budgeted in total. \$700 is allocated for the membership drive and \$800 is allocated for section events (\$200 for each section).
  - Action:** Emily to follow with Stacey to ask about including alcohol for reimbursement. Update: for liability reasons, alcohol cannot be submitted for reimbursement.
  - A. **Ambulatory Care** – No updates. Eddie is soliciting interest for amb care section leadership. OPAC forum has been a good way to coordinate PGY2 amb care residents.
    - Addendum:** *Megan Viehmann and Jessie Merlo have agreed to co-chair*
  - B. **Inpatient** – Stacey planning an end of the year event – perhaps in conjunction with amb care?
  - C. **Informatics** – Pranesh and Jake are working on organizing a social event. Management section is planning for Tuesday March 31<sup>st</sup>. Location TBD
    - Action:** Deanna to follow up with Jake to coordinate a joint section event on 3/31.
  - D. **Management** – No Update. Planning a section event on 3/31.
    - Addendum:** *Zach McCall has agreed to co-chair*
  - E. **OSU Student Chapter** – Farmer’s Market outreaches will be starting soon. OSHP scholarships are open for applications. SSHP and PLS student leadership seminar slated for 2/29.
  - F. **Pacific Student Chapter** – Scholarships. David Chen from ASHP will be on campus around lunchtime to discuss PAI and Practitioner Resilience on Friday, 2/28.
  - G. **Northern Chair** – No updates
  - H. **Southern Chair** – No updates

## 2. **Discussion:**

**A. Annual Seminar Networking Event:** The networking event is scheduled for Saturday 4/25 before lunch 11:45 am to 12:15pm during the Annual Seminar. Eddie and Emily helped facilitate last year. Each section had discussion questions to generate interactions amongst the section members. To incentivize networking, members were asked to submit their name into a raffle with a prize that was a discount for membership. It would be helpful to have a more formal method of collecting new section member information with a way to collect other section information. Perhaps introduce at the section networking and encourage members to continue networking throughout the day. Eddie suggested adding some fun icebreakers:

- Meet someone dealing with billing issues
- Meet someone that graduated from Pacific University
- Meet someone who is prescribing GLP-1's in their practice

Stacey is planning on attending AS, as is Deanna and Paige (can help recruit Pacific students)

Eddie can help recruit folks to help out at the networking

Rachel can reach out to OSU students to help with section

Stacey would like to present a "how to sign up for circles" at AS.

**Action:** Planning to continue via email. Eddie can help with planning as well.

## **B. Section Leader Discussion Updates**

**a. Amb Care Section** – Emily and Deana met with Eddie on 2/5 – he and Maddie both want to step down due to family commitments. Primary engagement of the amb care section has been with PGY2 residents across the state. Eddie has suggestions for possible leaders: Zach Conroy at Providence or Kiymoi Layman-Yamaguchi (in Bend with Mosiac), Laura Pahlmyer (KP), Jessica Merlo (Pacific), Trevor Laursen (PMG in Medford) or Lindsey Smith (KP) may be possibilities. He would like updated budget information to allow for hosting section meetings. Plan is to coordinate 2 events per section, with the ability to co-host in conjunction with Northern or Southern Chapter.

Timeline: As OSHP transitions leadership in late Spring/early Summer

Goal: Recruit leadership, develop educational content using webinars (thru Zoom). BCAPS prep was the focus of events in the past few years.

Eddie has an event slated thru Virginia Garcia for board recertification. Finding what motivates people to come out and participate is important – social engagement is valuable, as well as educational content. Webinars have helped encourage participation. Had planned a PGY2 meet and greet early in the year – wound up including it with the resident social.

**Action:** Eddie will send out emails to potential section leaders and include Deanna and Emily in the messages.

**b. Informatics:** Emily and Deanna met with Jake and Pranesh on 2/12. It would be helpful to send an updated of Section members to the section leaders. Also send a reminder that members will need to sign up for the circles again. Last Informatics Section meeting was about 2 years ago – social event was held the year the Sections first launched. On line meeting completed via Skype. They had a total of 4 attendees: the meeting topic was Andrew's PGY2 research project and Pranesh discussed project management methodologies.

Leadership: looking to plan another informal social event at the Lucky Lab in the next few months, before the OSHP Annual Seminar. There are some funds to support coordinating meetings – Emily will check on the budget and get back to Jake and Pranesh. Jake mentioned the diverse interests (informatics, DI, research) makes it difficult to identify topics for this section.

Pranesh is ready to step down as section co-chair.

**Action:** Jake needs some ideas about a co-chair – he can check with Andrew to ask if he is interested

**c. Management:** Emily and Deanna met with Michelle on 2/12. She has some ideas for section leadership including Zach McCall. Michelle will follow up with him to ask if he is willing to co-chair. A current section membership list would be helpful, as Emily last sent a list in 2018. Money is still budgeted for the sections – Emily to find out how much money is left from this year.

Legislative issues are an easy topic. Developing networking sessions would be valuable.

Perhaps Tuesday, March 31<sup>st</sup>?

- Action:** Emily emailed Stacey to get an updated list.
- d. **Inpatient:** Emily met with Stacey on 2/14. In summary:
- Stacey would like to present a "how to sign up for circles" at AS.
  - Has some ideas for co-chairs, but is actually interested in my position. (So you may have a co-chair)
  - She's going to outreach "warm handoff" style for the co-chair positions.
  - Planning an end of year get together for June
  - Recruit at AS for section leadership as well as social events

**C. Membership Drive**

- a. Want a way to encourage people to renew membership and sign up for autorenewal at the Annual Seminar.
- b. Considering incentive gifts: pocket journal, hydro flask, discounted membership. If someone renews membership at the meeting, they get an incentive gift. OSPA offered a \$50 discount membership during the Lane county meeting. We may be limited to only being offer this discount to 14 people.
- c. Stacey can ask at OSU to ask how much different items cost – people like coffee mugs or water bottles. This is a way to spread the OSHP brand.

**Action:** Emily, Deanna and Stacey will work on proposal to present to the board

- D. Co-chair for 2020-2021:** Stacey O is considering, hasn't made a commitment yet.

**Addendum:** *Stacey Olstad has agreed to co-chair next year*

- E. Next Membership Committee Meeting:** March 17 at 6pm